## Introduction

The role of the Delivery Lead is to manage the delivery of individual process automations in accordance to the Blue Prism Delivery Methodology, on time and on budget.

The Delivery Lead reports directly into the Automation Manager and is accountable for all deliverables during the Define, Design, Configure, Test and Roll Out Phases of the Blue Prism Delivery cycle.

## Job Specification

* Manage the detailed tasks required to deliver high quality Blue Prism solutions in accordance with the agreed Blue Prism Delivery Methodology to achieve a consistent high standard of solution to Business Requirements
* Accurate planning and tracking of Define, Design, Configure and Test deliverables and ensuring stakeholders are regularly appraised of status and progress
* Ensuring the business needs are understood and delivered against in each step of the delivery cycle to ensure the Blue Prism solution meets the Business Customers need
* Remove blockers to delivery and escalate issues when appropriate
* Identifying risks and dependencies within Process Delivery and effectively managing these across internal departments and Blue Prism as necessary to deliver
* Production of accurate cost and resource estimates and delivering against agreed budgets, maintaining transparent financials in adherence with Finance best practices.

## Person Specification

* Experience and knowledge of project management in a structured environment
* An understanding of, and a willingness to adhere to, formal change control procedures and disciplines.
* Ability to liaise with senior level stakeholder representatives in a rational and measured manner to communicate project progress, issues, risks and solutions
* Ability to control meetings and ensure the attendees are focussed on achieving the predefined objectives
* An aptitude for problem solving, with the ability to take a logical route to the source of an error.
* Good written skills with the ability to produce clear and concise documentation
* The aptitude to contribute to the adaption and evolution of methodologies and procedures in a controlled manner to continually improve the delivery channel
* Background in software delivery advantageous but not essential
* A charismatic self-starter who delivers high quality work and can adapt to new challenges, either on their own or as part of a team.